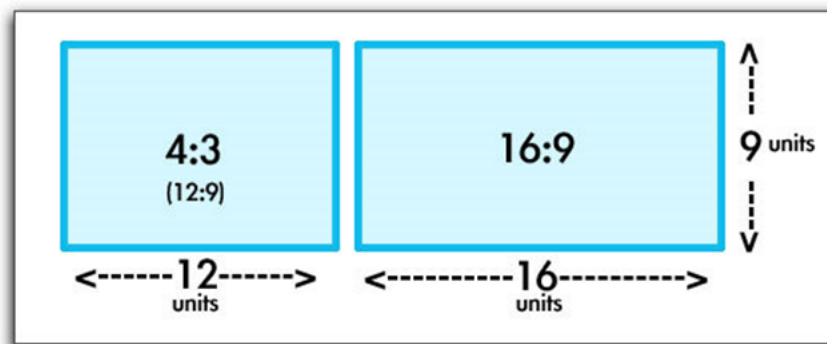


## Oral Session Details

- Keynote presentations are 40 minutes in length, including more than 5 minutes for questions.
- Oral presentations are 20 minutes in length, including approximately 5 minutes for questions.
- Each room will be set up with the necessary audiovisual equipment.
  - LCD Projector and Screen
  - Lav/Lapel Microphone
  - Laser pointer and slide advance clicker
  - A laptop computer for all presentations
- If you need your own laptop, a switcher will be available but please plan to set this up in at 7:45am for the morning sessions and at 12Noon for the PM session.
- We will have AV support staff and a Session Chair available to help if any issues arise.

**IMPORTANT! ALL FORMATTED PRESENTATIONS SHOULD BE 16:9 HD WIDESCREEN FORMAT.**

The HD projectors will use wide screen format (16x9) so 16:9 format is highly recommended. Your slides will appear in their entirety regardless of the screens' aspect ratio. If however, your slides are 4:3, there will simply be black bars to either side of your slides as they will not fill the entire screen.



## Poster Session Details

- Poster Sessions are Monday, Tuesday and Wednesday from 5:30pm- 8pm.
- Poster boards are Vertical and the boards are 8'h x 4' w. Please do not exceed 8 feet in height and 4 feet in width
- The poster room will be accessible daily at 11:30 AM for presenters to set up their poster for that day. All posters must be in place by 5:00 PM of the scheduled day.
- When the poster session is finished at 8:00 PM, each presenter will remove the poster from their respective board.